

Duty of Candour Annual Report 2024–2025

1. Introduction

Aberlour Child Care Trust is committed to promoting a culture of openness, honesty, and learning across all areas of our work with children, young people, adults, and families. This Duty of Candour report outlines how we have met our legal responsibilities under the Health (Tobacco, Nicotine etc. and Care) (Scotland) Act 2016 and the Duty of Candour Procedure (Scotland) Regulations 2018 for the period 2024–2025.

2. Duty of Candour Incidents in 2024–25

For the reporting period 2024–25, no incidents occurred that met the criteria requiring implementation of the Duty of Candour procedure. No notifications were made, and no formal Duty of Candour reviews were required.

Type of unexpected or unintended incident where duty of candour applies	Number of occurrences
A person dies	0
A person suffered permanent lessening of bodily, sensory, motor, physiological or intellectual functions	0
Harm which is not severe but results or could have resulted in:	
An increase in the person's treatment	0
Changes to the person's body	0
The shortening of the life expectancy of the person	0
An impairment of the sensory, motor, physiological or intellectual functions which lasted, or is likely to last for a continuous period of at least 28 days	0
The person experiencing pain or psychological harm which has been, or is likely to be, experienced by the person for a continuous period of at least 28 days	0
The person required treatment by a registered health professional in order to prevent	
The person dying	0
An injury to the person which if left untreated would lead to one or more of the outcomes mentioned above	0

3. Supporting Staff Understanding of Duty of Candour

Although no incidents occurred, we continue to ensure staff remain confident and informed about their responsibilities. Duty of Candour remains part of managers' induction and is a standing item on the organisation's Health and Safety Steering Committee.

5. Learning and Improvement Actions

Despite the absence of Duty of Candour events, we have a program of risk assessment workshops and audit, and all incidents are reviewed, with organisational duty of candour considered.

6. Planned Improvements for 2025–26

Planned improvements include inclusion of an analysis of incident themes in our Quarterly Performance Reports as part of our Quality Assurance Framework.

7. Conclusion

This report confirms that no Duty of Candour incidents occurred within Aberlour during 2024–25. We remain committed to delivering safe, high-quality services and fostering a culture of openness and learning.

8. Contact Information

For further information about this report, please contact: Helen Jones, Head of Quality and Safeguarding, Aberlour Child Care trust helen.jones@aberlour.org.uk